

**ARMY COMMUNITY SERVICE
RELOCATION READINESS PROGRAM
REASSIGNMENT BRIEFING
AR 600-8-1 AND AR 608-11**

PRIVACY ACT STATEMENT			
Authority:	Title 10, USC, Sections 3010, 8012 and 5031 and Title 5, USC Section 301.		
Principal Purpose:	To obtain information necessary to schedule individuals for pre-moving briefing.		
Disclosure:	Voluntary. However, failure to provide the information may result in unnecessary hardship on the soldier and/or family members.		
Routine Uses:	To schedule individuals to the briefings, and for accountability in compliance with regulations.		
Name		SSN (no dashes/spaces)	Rank
Current Unit		Phone	Office Symbol
Gaining Unit/Location			Departing Date (mm/dd/yyyy)
First PCS to the Gaining Unit/Location? (Check One) <input type="checkbox"/> Yes <input type="checkbox"/> No If NO give date of prior service at the Gaining Unit/Location			
Briefing Date	Briefing Time 0845	Briefing Location	
Please READ <ul style="list-style-type: none"> Your current unit is notified of the date of your briefing. Attendance to the Army Community Service (ACS) PCS Briefing is mandatory. Your clearance paperwork cannot be "cleared" by ACS if you haven't attended the briefing. You are responsible for ensuring that ACS, Relocation Assistance Program, 2-5018 is informed if you cannot attend the briefing on the scheduled date and need to be rescheduled. 			
For ACS Use Only:		Briefing Attended: Date Verified By: (Signature & Printed)	